REQUEST FOR THE OFFICE OF INFORMATION PRACTICES' CONCURRENCE FOR A LIMITED MEETING

BOARD INFORMATION: **DATE:** 10/9/2026

Name of Board: **Hawaii Historic Places Review Board** Board Contact Person: Tiare Estacion, SHPD Office Assistant

Date of Proposed Limited Meeting: **November 19,2026** Phone: 808-462-2217 Email: tiare.estacion@hawaii.gov

Location of Proposed Limited Meeting: Please see the attached draft agenda for the Limited Meeting on Nov. 19, 2026 Board Attorney: Cindy Young Phone: 808-587-2937 Email: cindy.y.young@hawaii.gov

1. Type of Limited Meeting: ☐ Location is dangerous to health or safety of the public; or
☒ Public attendance is impracticable

2. Board Determined By Two-Thirds Vote After Sufficient Public Deliberation at a Prior Regular Meeting:
☐ Limited meeting is necessary, **and** the location poses a danger to the health or safety of the attending public; or
☒ On-site inspection is necessary, **and** public attendance is impracticable

The Board based its determination on the following: (*attach the relevant portion of the minutes or cite to the relevant time stamps of recorded minutes*)

During the Hawaii Historic Places Review Board meeting held on August 7, 2026, the review board members voted to visit the sites listed on the attached document and stated that public attendance at these private properties are impractical due to privacy and safety concerns.

Please see attached draft minutes from the meeting held on August 7, 2026 or reference time stamp 1:08:15 on meeting recording.

3. Notice of the Limited Meeting under HRS § 92-7 (attach agenda): *check one*
☐ was filed on date:
☒ will be filed by date: November 11, 2026

4. **Required Video Recording of the Meeting:** *check one*
☐ Will be made ☒ Board requests a waiver of the video requirement because:

When the review board voted to have a Limited meeting, they requested a waiver of this requirement for the privacy and safety of the property owners. Photographs of the character defining features of the property which make it eligible for the register are available to the public on the SHPD website 30 days before the public meeting. Site visits will be audio recorded including any discussion with the property owner. The audio recording and minutes of the limited meeting will be available to the public on the SHPD website.

OFFICE USE OF OIP ONLY

CONCURRENCE

The Director of the Office of Information Practices concurs with the request for a Limited Meeting and:
☐ does not waive the video recording requirement
☒ waives the video recording requirement, with the following conditions:
photos and audiorecordings will be available as described above.

If concurrence is granted above, the Board must:

1. Provide notice of the Limited Meeting in accordance with HRS § 92-7;
2. Refrain from making any decisions during the Limited Meeting;
3. Comply with all minute and record keeping requirements in HRS § 92-9; and
4. Video record the Limited Meeting and make that recording available at the next regular meeting, unless this requirement is fully waived above.

Carlotta Amerino 10/12/2026
Carlotta Amerino Date
Director